

**CITY OF NICKERSON
15 N. NICKERSON
NICKERSON, KS 67561**

**REGULAR COUNCIL MEETING
MONDAY, JUNE 20, 2011**

MAYOR: Jim Gladden

COUNCIL: Brad Berridge – President, Linda Fleming, Dale Brown, Jim Koon, Skip Russell,
Mike McLemore

EMPLOYEES

PRESENT: Robin Schmitt, Phyllis Richardson

GUESTS: Theresa Teufel, Vera Graber, Gary Graber, Rick Sims

ATTORNEY: Stan Juhnke

ROLL CALL: Berridge, Russell, Koon, Brown, Fleming, McLemore

ABSENT: Brown

The Regular City Council meeting was called to order by Mayor Gladden at 7:00 p.m. on Monday, June 20, 2011 at Nickerson City Hall

APPROVAL OF MINUTES, AGENDA, & PAYABLES – each item limit to 15 minutes

Council Member Fleming confirmed there will be 3 bids for electrical needs for the park. Motion made and seconded by Council Member McLemore and Council Member Berridge to approve the June 6th Regular Minutes. Motion carried by the following vote: **YES:** McLemore, Russell, Koon, Fleming, Berridge
NO: None

Motion made and seconded by Council Member Russell and Council Member Berridge to approve the Agenda with the following addition: (3) Cemetery CD under Old Business. Motion carried by the following vote: **YES:** Berridge, Fleming, Koon, Russell, McLemore **NO:** None

Council Member Berridge confirmed that the bill from City Attorney Stan Juhnke was for one month. Council Member Berridge stated the payable for the Police Department should have gotten approval before purchase, due to being over \$500 and also stated that the limit was not known to Police Chief Kelsey or Council Member McLemore so it would not be a problem for approval since they were not previously informed of the \$500 limit. Discussion commenced about the Police weapon inventory then the motion to approve the payables was made and seconded by Council Member Russell and Council Member Fleming. Motion carried by the following vote: **YES:** Koon, Russell, McLemore, Berridge, Fleming **NO:** None.

CITY ATTORNEY Stan Juhnke - not present

PUBLIC COMMENTS – Gary Graber explained about the Storm Shelter for the community which is located at Nickerson High School in the girl's locker room. He would like the information put on the cable channel 7. Council Member McLemore will contact Kevin Abbott about the key situation.

Teresa Teufel gave a recap of how Klear Nearly Days is shaping up for this year. Klear Nearly will be held July 29, 30 and 31. Phyllis Richardson explained that all the bleachers except the metal bleachers are available for use. Maintenance Supervisor Mark Gomes believes the Water Park will not be completed by then and will keep everyone updated if there will be construction conflicts with Klear Nearly festivities.

OLD BUSINESS

Mayor Gladden reported that the Audit agreement was reviewed by the City Attorney Stan Juhnke and that Mayor Gladden and City Clerk Robin Schmitt signed it and sent it to the audit firm.

Mayor Gladden reminded the Council about the workshop on June 21st about the Utility Hearings.

The Cemetery Endowment Fund CD has matured and the Council decided to cash in the CD and put it in a Money Market account to be used for the Cemetery only and with Council approval. Motion was made and seconded by Council Member Koon and Council Member Berridge. The motion carried by the following vote: **YES:** Koon, Fleming, Berridge, McLemore, Russell **No:** None

NEW BUSINESS

The purchase procedure was reviewed. Council Member McLemore explained how Police Chief is trying to standardize the Police equipment which is why the purchase for equipment was more than \$500. Council Member Russell made a

motion to adopt the auditors suggested process for purchases over \$500. The motion was not seconded and Council Member Russell rescinded his motion. Maintenance Supervisor Mark Gomes will write up a purchase procedure that works for the Council and the Administrators for the Council to approve.

City Treasurer Phyllis Richardson's notary bond is up for renewal. The Council decided to renew Phyllis Richardson's notary bond and to get Utility Clerk Ashley Bowman a notary bond as well. Motion was made and seconded by Council Member Russell and Council Member McLemore. Motion carried by the following vote: **YES:** Koon, Fleming, Berridge, McLemore, Russell **NO:** None

OFFICERS REPORT

Council Member McLemore reported that Police Chief Kelsey is adding to the list of hired reserve officers and has provided a list of the officers. Council Member McLemore confirmed in a conversation with Police Chief Kelsey that the procedure for newly hired part-time officers will be to have them on probation for a period of time determined by the Police Chief.

Council Member Koon discussed the salary versus hourly and non-exempt status for the City employees. Council Member Koon pointed out that his goal is to reduce MLB (Material, Labor & Burden) by identifying the bottle necks in the payroll system and eliminating some of the steps required to complete payroll. The discussion was tabled until next meeting so information can be prepared for the Council to review on this matter.

Council Member Koon received complaints about a house with furniture setting out front and Council Member Berridge said he believes it is one of his rentals and he has sent out a three day notice for the furniture to be removed.

Council Member Berridge thanked the Office for the 1% Sales Tax Report and asked if the previous balance can be added to the next report.

Maintenance Supervisor Mark Gomes requested approval of change order #3 for repositioning a power pole, extending electrical power to the City of Nickerson welcome sign, adding an area light, outlet and a disconnect for the amount up to \$3100. Motion was made and seconded by Council Member McLemore and Council Member Russell to approve the change order and to have the cost taken out of the Project Funds. Motion carried by the following vote: **YES:** Russell, McLemore, Berridge, Fleming, Koon **NO:** None

At the direction of the previous Council, Maintenance Supervisor Mark Gomes contacted Mr. and Mrs. Johnson for approval to clear the area east of the Cemetery entrance. Maintenance Supervisor Mark Gomes reported that Mr. and Mrs. Johnson have approved the request from the City to perform the tree/brush removal at the east entrance of the Cemetery and requested direction from the Council on whether or not to clear the area. After discussion

Council Member Russell made a motion to have the area cleared during a time period at Maintenance Supervisor Mark Gomes discretion. The motion died due to not receiving a second.

Maintenance Supervisor Mark Gomes gave a report on the basketball goals for the Park. They will cost between \$1200 and \$1550 a piece totaling around \$3100 and this includes the removal of the old ones. Motion was made and seconded by Council Member Berridge and Council Member Koon to accept the bid for basketball goals up to \$3100. Motion carried by the following vote: **YES:** Fleming, Berridge, McLemore, Russell, Koon **NO:** None

Maintenance Supervisor Mark Gomes reported that the lower end of the Sewer Project between Nickerson and Peabody has no alley way. To avoid a lot of interruptions they will be using new bore equipment in that area.

Maintenance Supervisor Mark Gomes clarified the water pressure information for the Park given at the last meeting.

Maintenance Supervisor Mark Gomes requested approval for the purchase of 24 new water meters for a total cost of \$1194. A motion was made and seconded by Council Member Russell and Council Member Berridge to approve the purchase of the water meters. Motion carried by the following vote: **YES:** Berridge, Russell, Koon, Fleming, McLemore **NO:** None

Mayor Gladden reported an evaluation will be done for Utility Clerk Ashley Bowman on June 22.

Mayor Gladden received a phone call from Vicky Philbrick inquiring about the fireworks due to how dry it has been. Mayor Gladden will check with Kenny Burgess. Theresa Teufel explained how the sales work with Showalters Fireworks and stated that the Chamber of Commerce is not doing a fireworks stand this year.

Mayor Gladden reminded about the Tractor Pull on July 16th.

THERE BEING NO FURTHER BUSINESS, motion made and seconded by Council Member Fleming and Council Member Berridge to adjourn at 8:40 p.m. A Motion was carried by a show of hands.

Official