

NICKERSON COMMUNITY CENTER  
RENTAL AGREEMENT  
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City of Nickerson  
15 N Nickerson St  
P.O. Box 52  
Nickerson, KS 67561

Phone: (620) 422-5981  
Fax: (620) 422-5252

Today's Date \_\_\_\_\_ Event Date \_\_\_\_\_

Type of Event \_\_\_\_\_

Person in Charge \_\_\_\_\_ Phone \_\_\_\_\_

RENTAL RATE (Per 4 hour block) \$ 25.00

SECURITY DEPOSIT \$ 50.00

The building may be rented any day of the year including holidays.

NON-PROFIT ORGANIZATIONS SUCH AS; GIRL SCOUTS, BOY SCOUTS, CHAMBER OF COMMERCE, RECREATION COMMISSION, 4-H, CHURCH GROUPS, ECT, MAY USE AT NO CHARGE.

BUILDING MAY NOT BE RENTED FOR THE SALE OF FIREWORK

RENTER WILL BE HELD LIABLE FOR ANY DAMAGE OCCURING TO THE CONTENTS OF THE RECREATION ROOM (Small carpeted room) INCLUDING BUT NOT LIMITED TO THE EXERCISE EQUIPMENT, POOL TABLE, AND FURNITURE.

RENTER WILL BE HELD LIABLE FOR ANY DAMAGE OCCURING TO THE COUCH, CHAIRS, TELEVISION, RUG, AND ANY OTHER ITEMS LOCATED IN THE TV AREA OF THE LARGE ROOM.

Please pay rental fee and security deposit in two separate checks – one check for rental fee and one check for security deposit. The security deposit check can be destroyed or returned to you the next business day following inspection of the building.

**Please select:** \_\_\_\_\_ **Destroy** \_\_\_\_\_ **Return**

The key may be picked up at City Hall during the hours of 8:00am – 5:00pm the day of the event, or on Friday, during the same hours, if the event falls on the weekend. After the event, please return the key to the drop box located at City Hall. Building will be checked after each rental.

Cancellation rental fee and security deposit checks will be refunded if notified at least 14 days prior to the event. Cancellations with less than 14 days notice prior to the event will result in the forfeiture of the \$25.00 rental fee. Notification of a cancellation must be in writing only.

RULES AND REGULATIONS

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NO SMOKING IN THE BUILDING

All cigarette butts disposed of outdoors must be collected and disposed of in a trash receptacle.

No nails or tape on the walls

All food and personal materials must be taken from the premises upon conclusion of event.

Equipment will not be removed from the room.

Tables and chairs must be cleaned and returned to original setting and/or storage. **Do not slide chairs across floor.**

Building is to be cleaned by renter when finished, NOT THE NEXT DAY. Bring your own dish soap, cloths, towels, trash bags, etc. Oven must be left clean.

All supplies in the kitchen belong to the seniors and are for their use only.

Check restrooms, turn off all lights, close windows, adjust thermostat to 72 degrees and check that doors are locked prior to leaving.

Any deviations from the above uses will be at the discretion of the City Council.

Renters must be out of the building by 1:00am.

Building will not be rented to anyone under 21 years of age.

City of Nickerson reserves the right to have a representative check the building at any time.

By signing you agree that you will not provide alcohol, or cereal malt beverages, to anyone under 21 years of age. You also agree that the City is not responsible or liable for any damages to property or persons arising from use of the room or consumption of alcoholic beverages on the premises. Security must be provided at renter's expense if alcohol is served. You agree to hold the City harmless from any such damages and indemnify the City for any costs incurred there from.

I have read the above rules and regulations for renting the Nickerson Community Center and will be personally, and fully responsible for any damages that occur.

Building will be inspected following each rental.

\_\_\_\_\_  
Signature

PLEASE PRINT:

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DRIVER'S LICENSE #: \_\_\_\_\_ DOB \_\_\_\_\_

**Thank you for your help and cooperation**